LIFE SKILLS PARAPROFESSIONAL

Reports To: Building Principal
Salary: $16.05/hour
Department: Extracurricular Programs
Hours: 6.5 hours (8:00 - 3:00)
Union Position: Yes

DESCRIPTION:

Oroville School District is seeking a paraprofessional to work in our Life Skills classrooms.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Ability to assist the teacher with instruction of students with moderate to severe disabilities individually, or in small groups, to meet their learning needs.
- Provide encouragement and positive reinforcement when students have met their individual academic and behavioral goals.
- Communicates with certificated staff concerning individual student progress; monitors and adjusts instruction based on student need.
- Establishes and maintains effective communication with students, staff and parents to share student progress toward goals. May include, but not limited to the use of adaptive equipment (iPads) to communicate with students.
- Assists students with toileting, which may include diapering; attends to the personal hygiene needs of students.
- Attends to student’s physical and safety needs. Corrects behaviors and maintains discipline according to established policies and procedures.
- Monitors individual students, classroom, library, and playground activities for the purpose of providing a safe and positive learning environment; attends to the personal hygiene needs of students.
- Collaborating with administrators, other school professionals, community agencies and families in the design and implementation of multi-tiered systems of support.
- Establishes and maintains productive, collaborative relationships with students, staff, and families.
- Demonstrates ethical behavior and confidentiality of information about students in school environments and the community.

OTHER IMPORTANT SKILLS AND ABILITIES:

- Energetic and positive approach toward working with children
- Demonstrated effectiveness in working with students and families from diverse racial, cultural, and economic backgrounds
- Participates or leads development of positive behavior support systems and intervention strategies
- Has a positive attitude and demonstrates compassion
• Strong communication and organizational skills
• Self-motivated
• Keeps calm and clear-headed under pressure
• Understands emotional needs and limits of self and at-risk youth
• Possesses a sense of humor and is positive with students, parents, and staff

QUALIFICATIONS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

• Right Response certified

MANDATORY CONDITIONS OF EMPLOYMENT:

• Successful clearance of the FBI and Washington State Patrol fingerprint background check.
• Successful Washington State Sexual Misconduct clearance.
• Completion of Federal I-9, Employment Verification

ACKNOWLEDGEMENT

I have read and understand this Job Description and I am physically able or with reasonable accommodation, will perform these duties to the best of my knowledge and ability.

Reasonable Accommodations Needed:

__________________________________________________________________________  ________________
EMPLOYEE SIGNATURE  DATE

__________________________________________________________________________
EMPLOYEE’S PRINTED NAME